

Invitation to Submit Request for Qualification (RFQ)
For
Contract City Attorney

NOTICE: The City of Montgomery is seeking Requests for Qualifications (RFQ) for a Contract City Attorney to be appointed by the City Council. The City of Montgomery (population 800) is a General Law Type A Municipality. RFQ's shall be submitted and must be clearly marked "**RFQ – Contract City Attorney**" and may be mailed to Montgomery City Council, PO Box 708, Montgomery, TX 77356 or hand delivered to 101 Old Plantersville Road, Montgomery, TX 77356 by Tuesday at 4:30 p.m. December 9, 2014. The City of Montgomery reserves the right to reject any and all RFQ's.

The City Attorney is responsible for providing legal advice and services as needed by the City; familiar in legal fields relating to municipal government matters i.e. land use, development law (especially PID's and 380 agreements), state & federal employment law, finance law; represents the City in litigation, disputes and controversies brought by or against the City; prepares and/or reviews legal documents i.e. ordinances, resolutions, contracts, deeds, lease, etc.; works with outside legal counsel on assigned matters; represents/assists the Mayor and/or City Administrator in legal matters including development negotiations as needed; and attends City Council meetings and other public meeting as assigned.

Candidates for City Attorney must be a graduate of an ABA accredited law school, member in good standing and licensed to practice law by the State Bar of Texas. The Montgomery City Council will review submitted proposals. All inquiries should be directed to Carol Langley, City Secretary or via e-mail clangley@ci.montgomery.tx.us.

POSTED this the 19th day of November 2014 at (1) Montgomery City Hall, 101 Old Plantersville Rd, Montgomery, TX 77356; (2) City's webpage at www.montgomerytexas.gov; (3) published in the Conroe Courier; and (4) published on the Texas Municipal League website at www.tml.org.

CITY OF MONTGOMERY, TEXAS